

# Supporting your Accounting

# Apprenticeships

In addition to our Level 3 and Level 4 Accounting Apprenticeships, we are delighted to be able to offer our existing ACA programme as a Level 7 Apprenticeship. Here's how it works:

## ACA training (Level 7 Apprenticeship)

Accountancy Learning has been making an impact on the lives of accounting students and their employers for many years and has a strong reputation for the high level of proactive support given and impartial advice provided. Some of us have been acting for our clients in one form or another since 1984.

We've been delivering AAT training since 1992 and in 2009 started to offer ACA training in order to meet the needs of those of our South West employers who wanted their AAT trainees to progress to ACA. As well as maintaining the personal support they had got used to, our programme avoided the need to travel long distances and staying away for courses, thus saving both time and cost.

As part of our overall training provision in the South West, we have always offered advice and guidance to our employer clients on all aspects of qualification training, whether we provide the training or not. We are therefore able to add value to the ACA training we provide and help our trainees relate their studies to the work they undertake in the office.

## ACA training (Level 7 Apprenticeship)

You'll need to record 450 days of relevant on-the-job work experience during your period of approved training.

There are 15 exams in total. See overleaf for details.



Ethics and professional scepticism are an essential part of being a chartered accountant. You'll follow a structured program to ensure you apply them – focusing on areas such as integrity, objectivity and independence.

Demonstrate your competence in seven key professional skills (such as communication, team working and decision making) by providing an example from your work experience.

# The ACA Exam Structure



## Becoming an Authorised Training Employer

If you are not already authorised, the process of becoming authorised is free, straightforward, and usually takes 3–4 weeks. Further information is available at [www.icaew.com/trainACA](http://www.icaew.com/trainACA).

The Institute is keen to encourage more members to train ACA and will be very supportive.

## What do we offer?

### Taught and Revision Sessions in Exeter(i)

- No need for your students to travel all the way to Bristol and beyond.
- No need for them to stay away from home if their personal circumstances make this difficult or they just don't want to.

(i) Since lockdown and as a result of the ongoing requirement for social distancing measures, these sessions are being run remotely via the video function of MS Teams.

This has provided **two** benefits:

- We have been able to split our teaching sessions into discrete half day sessions, making the learning more easily digestible and
- The use of Teams has allowed the sessions to be recorded so that students can refer back to them for reinforcement and revision.

### Experienced Tutors Teaching Professional and Advanced levels

- Our trainers are all experienced ACA tutors, training both with a national provider and additionally, since 2009, independently with us in the South West.
- Exceptional PASS rates.
- At the March 2020 Tax Compliance sitting, all of our students achieved marks of over 70%.

## What do we offer / cont?

The Accountancy Learning team includes a number of Chartered Accountants, active in the SW District Society, and we wanted to make the ACA qualification more accessible to those living and working in the South West. We have sponsored the District Society Award for the student achieving top marks in each sitting of the Advanced Level Case Study for umpteen years.

### Personal tutors offering unlimited support

- All tutors are ACA qualified with extensive experience in teaching level 7 professional qualifications.
- The option of one-to-one tutorials at your workplace whether you are training under the Apprenticeship scheme or not.
- Help to link practical work experience with the 52 professional development skills and behaviours required in addition to the exam training, saving time for students and their employers.

### Smaller Class Sizes

- A more personal teaching experience.
- Quality time with your tutor.

## ACA CTA Joint Programme

As most of our students are based in accounting practice, the one thing they have in common is Tax! We are therefore keen to offer the ACA / CTA Joint Programme if there is a demand for it. The benefit of this programme is that from the outset, one is committed to completing both ACA and CTA. If one does ACA first with a view to doing CTA afterwards, there is a strong probability that it remains as a view.....a very distant one!?!

In essence the ACA / CTA joint programme removes the "Business Planning, Taxation" paper from the ACA syllabus and replaces it with from the CTA syllabus. The ones shown opposite are the ones we offer on our programme as we feel that they are most relevant to our clients.



<b>Specialism Paper</b>	Taxation of Owner-Managed Businesses
<b>Compulsory CBE</b>	Professional Responsibilities and Ethics
<b>Optional Paper – one out of:</b>	<b>CTA Advanced Technical</b>
	Taxation of Individuals
	<b>CTA Application and Professional Skills</b>
	Taxation of Owner-Managed Businesses
	Taxation of Individuals

## In Summary...

We can offer you and your students:

- Exceptional Pass Rates
- Small class sizes (meaning that even when delivered remotely, on Teams, students are able to receive personal attention)
- A mix of taught sessions and revision sessions in Exeter and distance learning via our virtual learning environment
- Highly experienced ACA qualified tutors
- Personal tutor support – for both training and pastoral care
- Additional question practice and marked progress tests and mock exams
- One-to-one tutorials at your workplace
- Support to complete the ACA ladder steps, including visits to your workplace
- The option of ACA via a level 7 apprenticeship route
- The option of undertaking the ACA CTA Joint Programme
- General training Needs Analysis advice and support



Accountancy Learning have supported our AAT and ACA training for a number of years now. The training they give is always flexed to the needs of our students and the office and they provide both a very professional and a very personal service. As well as valuing the training they deliver our students, they are always available to give advice and guidance on our training policy and display a sound understanding of the needs of our business.

We have been really pleased with our exam success rates with Accountancy Learning - which have been consistently excellent.

**LOUISE JONES**  
*Senior Manager, Hodgsons Chartered Accountants and Business advisors*

## Next Steps:

Embarking on ACA training is a big investment decision. With 95% Apprenticeship funding, the investment is now more about the time involved rather than the direct cost. (The government has recently indicated that they might increase this funding to 100% in order to help stimulate the economy)

Before making your decision, we would be keen to visit you to discuss your requirements in more detail along with the options available. During the current social distancing restrictions, these "visits" can be performed on line via MS Teams or Zoom, or simply over the phone.

Alternatively, please call us on **01392 311925** or email [simon@accountancylearning.ac.uk](mailto:simon@accountancylearning.ac.uk) or [ros@accountancylearning.ac.uk](mailto:ros@accountancylearning.ac.uk)